# CS 250 Agile Team Charter Template

To complete this template, replace the bracketed text with the relevant information.

## SNHU Travel

| Item | Response |
| --- | --- |
| **Business Case/Vision**  (value to attain) | Expand the SNHU Travel customer base by offering trendy, niche vacation packages |
| **Mission Statement**  (result to accomplish) | Develop a niche vacation booking system and website in 5 weeks |
| **Project Team**  (team members and roles) | Christy: product owner  Ron: scrum master  Nicole: developer  Brian: tester  Amanda: client |
| **Success Criteria** | Start date: 9/14/2025  Expected completion date: 10/19/2025  Final deliverable: 10/12/2025  Key project objectives:   * Develop budget-friendly functionality that allows seamless booking of prebuilt travel packages to the season’s most trendy vacation destinations. * Develop functionality that suggests popular add-ons based on the consumer’s chosen destination. * Complete the project within five weeks. |
| **Key Project Risks** | * Providing the client with the most optimal results within a five-week timeframe. * Data accuracy is a project risk; ensuring trendy data results are relevant and valid for current times will be challenging. * Selection of safe destinations. * Web page performance is a project risk; ensuring the web page performs superlatively with the added functionality will be arduous. |
| **Rules of Behavior**  (values and principles) | The development team should:   * Behave professionally throughout the project. * Actively listen and collaborate with teammates. * Accept answerability for steps taken throughout the sprint, which impacts the completion of the increment. |
| **Communication Guidelines**  (scrum events and rules) | * Communication shall be carried out respectfully when applicable for the necessary time slot. * Daily Standup meetings will be held every day and will be peer face-to-face. * Discussions will focus on planning, aligning, and reflection of project goals. * All team members will attend scheduled meetings. * Meeting Facilitators must communicate changes to meeting schedules to the entire team at least 6 hours in advance. * All team members are responsible for updating their backlog progression through Jira at least 1 hour before the daily standup meeting. |